



## Report to the Auburn City Council

Action Item

Agenda Item No. **4**City Manager Approval  

**To:** Mayor and City Council Members  
**From:** Bernie Schroeder, Public Works Director   
Megan Siren, Transit Manager/Administrative Analyst   
**Date:** January 9, 2012  
**Subject:** Funding Agreement with PCTPA for Bus Shelter Improvement Project

### The Issue

Shall the City Council approve the Funding Agreement with Placer County Transportation Planning Agency for the Bus Shelter Improvement Project?

### Conclusion and Recommendation

Staff recommends, BY RESOLUTION, authorize the City Manager to execute the funding agreement with Placer County Transportation Planning Agency for the Bus Shelter Improvement Project.

### Background

Placer County Transportation Planning Agency (PCTPA) identified funding from the Western Placer Consolidated Transportation Service Agency (CTSA) Bus Stop & Security Improvement Project. The Western Placer CTSA received funding from the 2009/10 grant cycle for the Transit System Safety Security & Disaster Response Account (TSSDRA) included in the Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act approved by the California voters in November 2006, available for local agency utilization after October 2009. Public Works submitted a request for \$8,356 to fund the Bus Shelter Improvement Project and the PCTPA Board approved the funding agreement for the project on December 7, 2011. The Bus Shelter Improvement Project includes adding a bus shelter with bench on Fulweiler Avenue and improvements to a bus stop on Nevada Street.

The funding agreement needs to be executed by the City Manager for the City to have the authority to invoice PCTPA once the project is complete.

### Alternatives Available to Council; Implications of Alternatives

1. Proceed with Staff Recommendation
2. Do not proceed with staff recommendation

### Fiscal Impact

Staff requests an amendment to the FY 2011/12 to incorporate the Bus Shelter Improvement Project into the budget for \$8,356 as an expense and revenue.

Attachments: Resolution/Funding Agreement



December 14, 2011

Robert Richardson, City Manager  
City of Auburn  
1225 Lincoln Way  
Auburn, CA 95603

**SUBJECT: FUNDING AGREEMENT 11-01 BETWEEN THE CITY OF AUBURN  
AND THE PLACER COUNTY TRANSPORTATION PLANNING  
AGENCY (PCTPA) FOR THE WESTERN PLACER CTSA BUS STOP  
SAFETY AND SECURITY IMPROVEMENTS PROJECT**

Dear Mr. Richardson:

This letter, when countersigned, authorizes funding by the Placer County Transportation Planning Agency (PCTPA) for work to be performed by the City of Auburn for the Western Placer CTSA Bus Stop Safety and Security Improvements Project.

1. **Funding Agreement:** This Funding Agreement is the statement of contract specific requirements applicable to the work effort to be undertaken by the City of Auburn for the Western Placer CTSA Bus Stop Safety and Security Improvements Project. The Western Placer CTSA Bus Stop Safety and Security Improvements Project will be funded under the Transit System Safety Security and Disaster Response Account (TSSDRA) included in Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act, approved by California voters in November 2006. The Western Placer CTSA Bus Stop Safety and Security Improvements Project Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY 2009/10 is incorporated in this Funding Agreement.
2. **Term:** City is to commence work immediately and shall be completed no later than June 30, 2013, according to the project schedule / milestones provided in the Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY2009/10.
3. **Scope of Services:** City will perform the tasks / milestones to manage and install the Western Placer CTSA Bus Stop Safety and Security Improvements Project provided in the Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY 2009/10.

4. **Personnel:** City will provide its own personnel to perform the work specified in the Funding Agreement. City will also provide administrative support, management, and overhead expenses.
5. **Compensation:** For services rendered, the City of Auburn will receive a sum not to exceed the amount of \$8,356 identified in the Western Placer CTSA Bus Stop Safety and Security Improvements Project Transit System Safety Security and Disaster Response Account (TSSDRA) grant application for FY 2009/10. Upon completion of the project, the City shall submit one invoice for reimbursement. The invoice for payment shall reference the work completed and the hours and cost associated with each task / milestone.

If this Funding Agreement meets with your approval, please sign and return one copy. You may retain a copy for your own records. Questions concerning this Funding Agreement should be directed to David Melko of my staff at (530) 823-4090.

 12-14-11

Celia McAdam, Executive Director      Date  
Placer County Transportation Planning Agency

Robert Richardson, City Manager      Date  
City of Auburn

Attachment: Western Placer CTSA Bus Stop Safety and Security Improvements Project FY  
2009/10 TSSSDRA Grant Application

C: Megan Siren, City of Auburn  
David Melko, PCTPA



**Cal EMA**  
CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

MIKE DAYTON  
ACTING SECRETARY

*Corrects WPTSA  
09-10 amount*

RECEIVED

APR 20 2011

P.C.T.P.A.

April 15, 2011

Celia McAdam  
Executive Director-PCTPA  
Placer County Transportation Planning Agency  
299 Nevada Street  
Auburn, CA 95603

Dear Ms. McAdam:

**SUBJECT: NOTIFICATION OF PAYMENT**  
California Emergency Management Agency  
The Highway Safety, Traffic Reduction, and Port Security Bond  
Act of 2006 (Proposition 1B)  
Grant #6261-2, Cal EMA ID #061-91059

The California Emergency Management Agency (Cal EMA) has enclosed the approved copy of your Cash Request for your records. Payments are issued by the State Controller's Office and should be received within 90 days from the date of this letter. Please be advised that state warrants have a one-year period of negotiability.

As the recipient of state bond funds, your organization is subject to semi-annual performance reports due June 30th and December 31st of each year until all grant funds are fully expended. These reports are required to be submitted to Cal EMA via email at [prop1B@calema.ca.gov](mailto:prop1B@calema.ca.gov).

Please refer to the enclosed information detailing the payment made for this request. For assistance regarding this payment, or your audit requirements, contact the Grant Processing's main line at (916) 845-8510.

Cal EMA GRANTS PROCESSING

Enclosure

cc: Applicants file

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

21 Nov 1962

PROJECT LEDGER

iterations to this document may result in delayed application approval, modification requests, or reimbursement requests.

Subgrantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

**Warning!** Decimal usage is not allowed. Attempts to use decimals will prompt error message.

Placer County Tran Planning Agency

### 061-91059

261-00002

LEDGER TYPE:	ADVANCE
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## CALIFORNIA EMERGENCY MANAGEMENT AGENCY

## AUTHORIZED AGENT

variations to this document may result in delayed application approval, modification requests, or reimbursement requests. Guarantees may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #:

## acer County Transportation Planning Agency

1-91059  
November 18, 2010  
61-0002

Reporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a:

**Cash Request**

The claim is for costs incurred within the grant expenditure period from \_\_\_\_\_ through \_\_\_\_\_, (Beginning Expenditure Period Date) (Ending Expenditure Period Date)

June 30, 2010

(Ending Expenditure Period Date)

through

July 1, 2009

(Beginning Expenditure Period Date)

## Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

## Statement of Certification - Authorized Agent

By signing below, I hereby certify that I am the duly appointed Authorized Agent and have the authority to apply for the Homeland Security, Transit Security, Non-Profit Security Grant Program, PROP 1B, Urban Area Security Initiative, and the Operational Area's application represents the needs for the State Homeland Security Program.

Julia McAdam, AICP

Printed Name

Signature of Authorized Agent

11/18/2010

Date

## Mail workbooks to:

Member Lane

Homeland Security Grants - CalEMA

California Emergency Management Agency

100 Schriever Avenue

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CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY

## 10 Prop 1B Transit All Others

Award # 6261-2

Applicant Placer County Transportation Planning Agency

Cal EMA ID # 061-91059

Transmittal # 846452

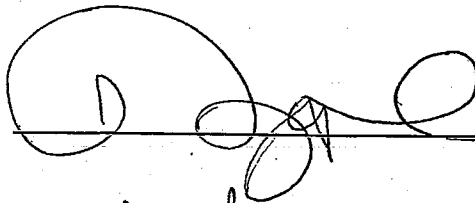
Grant Payment ID #: 5448075Reimbursement Request Period: July 1, 2007 to June 30, 2010

Project#	Item Type	Funding Source	Amount Obligated	Expenditures to Date	Requested Amount	Previous Reimbursement	Approved for this Request
B	General	PROP1B	4,102	0	4,102	0	4,102
C	General	PROP1B	8,356	0	8,356	0	8,356

Total Approved Amount:

12,458

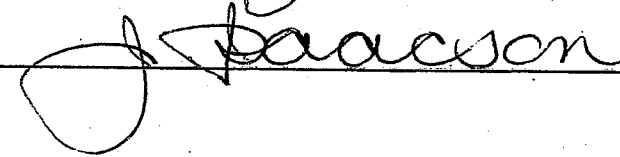
Prepared by:



Date:

4/15/11

Approved by:



Date:

4-15-11

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RESOLUTION NO. 12-  
RESOLUTION AUTHORIZING THE FUNDING AGREEMENT WITH PLACER  
COUNTY TRANSPORTATION PLANNING AGENCY.

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THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby authorize the  
City Manager to sign and execute the funding agreement with Placer County  
Transportation Planning Agency for the Bus Shelter Improvement Project.

A true and correct copy of said Funding Agreement is attached hereto as  
Exhibit "A."

DATED: January 9, 2012

\_\_\_\_\_  
Keith Nesbitt, Mayor

ATTEST:

\_\_\_\_\_  
Joseph G. R. Labrie, City Clerk

I, Joseph G. R. Labrie, City Clerk of the City of Auburn, hereby certify  
that the foregoing resolution was duly passed at a regular session meeting of  
the City Council of the City of Auburn held on the 9th day of January 2012 by  
the following vote on roll call:

Ayes:  
Noes:  
Absent:

\_\_\_\_\_  
Joseph G. R. Labrie, City Clerk